

JAX Swim School - Registration Guide

Team Contact: **731-300-6478** or jaxswimming@gmail.com

Before registration:

- Review the **Swim School** subtabs on Jackson Swim Team's website (www.jaxswimteam.com)
 - ✓ Read the **Information**, which includes dates, location, and fees.
 - ✓ Read about the **Group Levels**, and decide which one your child needs.
 - ✓ Look at the **Lesson Schedule** options.
 - ✓ Review the **Policies and Procedures**.
- Contact us if you have any questions. We hope to see you at the pool soon!

Online Registration – Basic Steps:

1. Go to the Jackson Swim Team website (www.jaxswimteam.com).
2. Under Swim School, click **DETAILS AND LINK TO REGISTRATION**.
3. Scroll down until you see "JAX Swim Lessons" – click on the desired Group Level.
4. Scroll down to find your preferred class day and time, then click "Register." Follow the prompts.
 - Once you "Place in Shopping Cart" your first selected class, you will have the option to register for **additional classes and/or additional children**. Click "+Add Additional Classes." Further help below.
 - You may register your child for **both Swim School lessons and Swim Camps** during online registration. You will only be charged one (1) annual registration fee.
 - If you are a **registered JAX competitive swim team member**, the annual registration fee charged for Swim Camps or Swim School lessons will be refunded.
5. You must **pay by credit card** at the end of online registration.
 - After you "Add/Select Card" for payment, scroll down to read the "JAX Swim Lessons Policies" and click in the box next to "Required" to agree to the statement. Repeat for the "Medical Release/Liability Waiver" (required), "Concussion Information Agreement" (required), "Email Address Use" (optional), and "Digital Photo Release" (optional).
 - Scroll down to "Pay & Submit." *Note: Swim Lesson spots are not secured until payment is completed.*

Further Help:

New to Jackson Swim Team?

- Once you click "Register" for your selected class, you will be prompted to "+Create New Account." Follow the prompts to create an account and enter the required information.

Returning/Existing Member, but having **trouble logging in** to your account?

- Contact the Team Registrar (jaxregistrar@gmail.com)

Want to **sign up for more than one class, and/or sign up more than one child?**

- After clicking "Place in Shopping Cart" for your first child/class, click "+Add Additional Classes" if you would like to register for additional classes and/or additional children. This will redirect you back to the initial registration screen. Repeat the selection process and click "Register." When the "Select Student" box appears, you may register your first child for this additional class (Select Student - select an existing student), or register a different child for this class (+Add New). Repeat as desired.

THANK YOU FOR REGISTERING FOR JAX SWIM SCHOOL LESSONS WITH JACKSON SWIM TEAM!

You will receive a welcome email soon. Please read emails sent from Jackson Swim Team and contact us if you have any questions! We are looking forward to seeing you at the pool!